

# Resource: **Facilitator Essentials\***

## **\*A PARTIAL LIST!**

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- ★ Don't Underestimate the Importance Of Modeling
- ★ Think Of Yourself As A Mirror, Reflecting What's Going On
- ★ Great Facilitators Give People Permission To Do What They Will Do Anyway
- ★ As A Facilitator It's Good Discipline To Feel Responsible For Everything, But Participants Must Take Responsibility For Their Own Learning
- ★ Great Facilitators Understand How Privilege & Oppression Operate and Work to Minimize Their Impact in the Training.
- ★ Remember That Your Needs Are Secondary (But Not Unimportant)
- ★ Don't Let Yourself Become Defensive
- ★ Admit Your Mistakes When Appropriate
- ★ Assess Your Strengths And Weaknesses & Integrate Them Into Your Design
- ★ Do Your Homework (Especially Around Volatile Issues)
- ★ Let The Participants Do The Work (Know When To Push)
- ★ Look For Opportunities For Learning Everywhere
- ★ Never Underestimate The Importance Of Meeting Basic Human Needs
- ★ Respect What The Participants Have To Offer
- ★ Be Present (Listen With More Than Your Ears)
- ★ Maintain Flexibility & Demonstrate Your Desire To Meet Their Needs
- ★ Be Aware Of The Whole Group
- ★ Don't Forget That People Learn In Different Ways
- ★ Respect Participants' Time
- ★ If You Don't Understand Someone's ?, Ask. Don't Assume Its Not Important
- ★ Imagine The Questions Ahead Of Time
- ★ Don't Forget To Let People Go To The Bathroom!
- ★ Remember That People Generally Enjoy Talking About Themselves
- ★ Think About How You Will Be Presenting Yourself
- ★ Look Forward To Making Mistakes & Learning From Them
- ★ Have Fun!